

**MINUTES OF THE MEETING
PLANNING BOARD
August 9, 2018
7:00 PM**

MEMBERS PRESENT: David Cedarholm, Acting Chairman; Lou Ann Griswold;; Howard Hoff, Alternate & Wayne Lehman, Alternate

OTHERS PRESENT: Anne Tucker; Melissa Bouchard; Kristina Mazza; Irene Boisvert; Mitch Crosbie; and Caren Rossi, Planning & Zoning Administrator.

Approval of Draft Minutes of 7/12/2018

Wayne Lehman made a motion to approve the minutes.

Howard Hoff second.

Vote: all, motion carried.

(PB1819-01)

An application to amend a previously approved site review application from Melissa Bouchard, property owned by Naithan Couse. The applicant is proposing to increase the trailer size from the approved size of 6' x 12' to a new unit, 8' x 24'. No other changes are proposed. Property is located on Calef Highway & Fox Garrison Rd and is known as Lee Tax Map# 19-07-0900. This is an application acceptance hearing and possible final hearing.

Caren Rossi explained that when the application was originally approved, it was specified as a condition that if the trailer was to change, approval was needed from this Board. She presented the Board with the approval letter. (In file)

Melissa Bouchard explained that they need a bigger trailer. One with 2 service windows preferably. This will make it so currently they have customers pull over to the side when they order items that take longer than an employee has to go out of the trailer to deliver. This will allow them to just pull up and wait. No one will need to wait outside. Making it more time efficient. It will be placed in the exact location, keeping the same traffic pattern etc. No other changes. This one will have a flip up awning. This unit will have air conditioning.

Howard Hoff asked, if there were any site changes?

Melissa Boucher replied, no, none.

Lou Ann Griswold made a motion to accept the application.

Wayne Lehamn second.

Vote: all, application accepted.

Public comment

Mitch Crosbie spoke with concerns of the bright light on the pole by existing trailer. He has mentioned it several times and been told it will be addressed and he feels it has not. He would like a shade put on the light.

Caren Rossi explained she has been out there in the very early morning is what you see is a light because it is a wide open area without any trees.

Melissa Bouchard male representative stated that they will put a shade on the light.

No other public comment, floor closed.

Howard Hoff made a motion to approve the amended application subject to the following condition:

1) a shade be placed on the light prior to occupancy.

Lou Ann Griswold second.

Vote: all, motion carried.

Site Review Regulations work session- the Board determined it would be best to wait for more members to be present.


Howard Hoff made a motion to adjourn

Lou Ann Griswold second.


Vote: all, meeting adjourned.

8/9/18


MINUTES TRANSCRIBED BY:


Caren Rossi, Secretary

MINUTES APPROVED BY:


David Cedarholm, Acting Chairman


Wayne Lehman, Alternate


Lou Ann Griswold

Howard Hoff, Alternate

**TOWN OF LEE PLANNING BOARD
7 MAST ROAD
LEE, NH 03861
Planning Board Public Notice
Agenda**

The Town of Lee Planning Board will conduct a public meeting on August 9, 2018 at 7:00pm at the Public Safety Complex.

The Agenda is as Follows:

- 7:00PM Call to order by Chairperson
- Roll Call
- Review and adopt draft minutes of 7/12/2018
- Report of officers and committees
- Review any correspondence
- NEW BUSINESS

(PB1516-4)

- An application to amend a previously approved site review application from Melissa Bouchard, property owned by Naithan Couse. The applicant is proposing to increase the trailer size from the approved size of 6' x 12' to a new unit, 8' x 24'. No other changes are proposed. Property is located on Calef Highway & Fox Garrison Rd and is known as Lee Tax Map# 19-07-0900. This is an application acceptance hearing and possible final hearing.
- OLD BUSINESS
 - Site Review Regulations work session.

OTHER BUSINESS: New Business/Public Comment

POSTED AT THE LEE TOWN HALL AND THE OFFICE OF PLANNING & ZONING, ON MONDAY, AUGUST 6, 2018 AT 12:00 NOON.

PB Sign-In
Date: 8/1/18
Time: 7:00 pm

SIGN IN SHEET

Please Print

- 1) Anne Tucker
- 2) Melissa Bouchard
- 3) Kristina Mazza
- 4) Elyse Boisvert
- 5) Victoria Crosbie
- 6) _____
- 7) _____
- 8) _____
- 9) _____
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- 24) _____